

DIOCESE OF DES MOINES
Catholic Schools Policies/Regulations

STAFF PERSONNEL

Volunteer Screening

It shall be the policy of the Diocesan Catholic Schools Office, under the aegis of the Bishop, that persons who volunteer in a school three hours or more a month must have a background check completed.

Permission to conduct a background check must be given by the prospective volunteer. (See approved Diocesan Educational Application.)

The screening must include any previous or present involvement in activities that would indicate these persons should not be involved in school programs/activities: e.g., child abuse, criminal record, sexual abuse.

The background check must be conducted and approved by the Diocese of Des Moines. Any and all information gathered must be shared with others only on a need-to-know basis. Information gathered shall be confidentially maintained in a safe location.

Volunteers who are working with children more than three hours a month will be required to complete the initial VIRTUS (Protecting God's Children) session. The volunteer will also be required to complete monthly training bulletins that will arrive via email. These trainings are to be completed by the end of the school year.

Policy Adopted: July 30, 2021